

**RWANDA TRANSPORT DEVELOPMENT AGENCY**

P.O Box 6674

African Union Boulevard

Email: [info@rtda.gov.rw](mailto:info@rtda.gov.rw)

**KIGALI**

**INVITATION LETTER  
FOR INDIVIDUAL CONSULTANT**

**AGENCY:** RWANDA TRANSPORT DEVELOPMENT AGENCY (RTDA)

**FUNDING:** GOVERNMENT OF RWANDA (GoR)

**SUBJECT:** CONSULTANCY SERVICES FOR:  
EXPERT TECHNICAL ASSISTANCE SERVICES TO RWANDA TRANSPORT  
DEVELOPMENT AGENCY (RTDA) ON DEVELOPING INLAND  
WATERWAYS TRANSPORT AND WATER MANAGEMENT ISSUES

**Background**

The Ministry of Infrastructure – through the Rwanda Transport Development Agency (RTDA) – has underlined the fact that so far there is a gap in quantitative and qualitative know-how with respect to all modes of transport and in particular regarding inland waterways transport and water management projects.

The Ministry of Infrastructure has explicitly expressed the need to optimally fill this gap by attracting technical assistance services from outside the Ministry.

The Expert services are undoubtedly needed for on-going specialized projects in the inland waterways sector and the water management sector as well as for newly to set up other transportation projects

The objective of these technical assistance services is to reinforce the capacity and capability of the Ministry of Infrastructure and the RTDA, to contribute to the development of a sufficiently strong transportation sector and to support more efficiently the growth of the national economy, and poverty reduction.

The International Expert in inland waterways and water management will have a long-term experience in waterborne economics and infrastructure projects and is preferably well-known with the different aspects of the Rwandese water infrastructure sector.

### Profile of the Consultant

The Consultant shall possess a minimum of a master's degree in waterways transport or related field with experience not less than 8 years or a Bachelor's degree in waterways transport or related field with experience of over 10 years.

The expert will have to be familiar with computer tools: software of word processing, spreadsheet, and database and project management to ensure proper transfer of skills to the RTDA staff.

The expert will have to be fluent in the English and/or the French language in speech and writing, and be able to work in the other language to ensure easy dissemination of knowledge and skills to RTDA and MININFRA staff.

**NOTE:** The Terms of Reference can be downloaded from RTDA Website/Tender ([www.rtda.gov.rw](http://www.rtda.gov.rw)).

Enquiries regarding this tender may be addressed to the Director General of RTDA, P.O Box 6674, E-mail: [procurement@rtda.gov.rw](mailto:procurement@rtda.gov.rw).

### Evaluation

The Consultant will be selected in accordance with the **Individual Consultant** method set out in National Procurement Procedures.

The evaluation criteria will focus on:

- Profile of the Consultant;
- Experience of the Consultant in maritime infrastructure;
- Description of similar assignments (proof of similar references should be submitted).

Well printed detailed CV signed by the Consultant and academic certificate, properly bound and presented in four (4) copies one of which is the original must reach the RTDA Procurement Office at the address mentioned below not later than *Tuesday 22<sup>nd</sup> December 2015 at 10:00AM*.

Address:

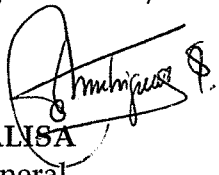
**RWANDA TRANSPORT DEVELOPMENT AGENCY (RTDA)**

P.O Box 6674, Kigali-Rwanda

African Union Boulevard

E-mail: [procurement@rtda.gov.rw](mailto:procurement@rtda.gov.rw)

Done at Kigali on ...../...../.....

  
Guy M. KALISA  
Director General

