

REOI for road works supervision

Annex EoI-1

Expression of Interest to provide Services for production of different audio visual communication materials

- I. Letter of Association**
- II. Similar Project Experiences in the last Seven Years**

Item No.	Project Name (A)	Name and address of client/ employer (B)	Name of country where the project was executed (B')	Type of service rendered by your firm (C)	Project duration (start & end date) (c')	Percentage completed to date (for ongoing projects) * (D)	Total N° of Professional staff involved in the project (E)	N° of Months of Professional staff provided by your firm (if there's association) (E)	Form of Association (if any) **		
									JV	Sub consultant	Sole consultant
1											
2											
3											

- III. Firm's professional Personnel related to the service (indicate only permanent staffs)**

Item No.	Staff's name	Profession	Education qualification	Total experience (Years)	Experience in similar assignments	Number of years with the firm

- IV. Annual Consultancy Services Turnover for the last five years**

Year	2010	2011	2012	2013	2014
Amount (Rwf)					

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V. Firms shall submit at least the following information regarding the company's establishment

Firm's Full Name	Physical Address (include e-mail and telephone)	Facilities owned by the firm of particular relevance to the project			Additional information
		Description	Type	Number (size)	
		Office Vehicles Material if any Computers Softwares Surveying equipment Etc.			

VI. Eligibility Requirement

- Trading License or Company Registration Certificate;
- Nationality of the firm;
- Rwanda Revenue Tax Clearance Certificate;
- Rwanda Social Security Board Clearance Certificate.

The firms interested are requested to send their Expression of Interest to the following addresses:

RWANDA TRANSPORT DEVELOPMENT AGENCY

P.O BOX 6674, Kigali-Rwanda

Former office of AOG

E-mail: procurement@rtda.gov.rw