



**RWANDA TRANSPORT DEVELOPMENT AGENCY**

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**KIGALI**

**Tender Notice**

Tender Notice (TN) / Invitation for Bids (IFB)

**Tender for Supply of office Stationary for RTDA staff**

**Tender N°: Refer as per the E - Procurement System ([www.umucyo.gov.rw](http://www.umucyo.gov.rw))**

**SOURCE OF FUNDING: RTDA's Ordinary Budget.**

The Rwanda Transport Development Agency (RTDA) (hereinafter called "Client") intends to apply a portion of the funds to eligible payments under the contract for which this bidding document is issued.

The Rwanda Transport Development Agency (RTDA) invites eligible bidders to submit bids for the tender related to "Supply of office Stationary for RTDA staff" as indicated in the statement of requirements.

Tender document may be obtained from the E - Procurement system for Rwandans ([www.umucyo.gov.rw](http://www.umucyo.gov.rw)) free of charge. For submission of their bids, all interested bidders must pay non-refundable fee indicated in e-procurement system to the accounts of Rwanda Revenue opened at any commercial Bank.

All bids will be submitted online using the E- Procurement system as mentioned above before the date and time indicated therein. Late bids will not be accepted by the system. Bids will be automatically opened by the E - Procurement system on the same day at the time indicated therein.

The bids shall remain valid for a period of 120 days starting from the submission deadline indicated in system.

Any prospective bidder may request to provide explanations as to the content of the tender document within three sixths (3/6) of the deadline period for the submission of tenders as of the date of tender notice publication.

All bids shall be accompanied by a Bid Security issued by a reputable bank or Insurance Company in accordance with the bid security form. The bid Security shall be equivalent to the amount indicated in e-procurement system.

Bids will be opened through and by the E - Procurement system.

Bidding will be conducted in accordance with the Law N0 62/2018 of 25/08/2018 Governing Public Procurement.

Sincerely;



**Imena MUNYAMPENDA**  
Director General

