

REPUBLIC OF RWANDA



RWANDA TRANSPORT DEVELOPMENT AGENCY (RTDA),  
KG 563 St., Queen's Land House, 1<sup>st</sup> Floor  
P.O. Box 6674 Kigali

JOB ANNOUNCEMENT

SUBJECT: RECRUITMENT OF STAFF AT DIFFERENT POSITIONS

The Rwanda Transport Development Agency (RTDA) hereby invites qualified candidates to apply for the post of Legal Affairs Officer in order to fill vacant positions for its structure:

JOB TITLE	Job profile	No of staff
<b>I. Staff Under RTDA Structure</b>		
Legal Affairs Officer	A0 in Law  Key technical skills and knowledge required:  - High analytical and problem solving skills - Legal research and analysis in complex areas of law - Knowledge of Substantive Law and Legal Procedures - Decision making skills - Experience in contract drafting and negotiation - Excellent communication skills - Very effective organization skills - Computer skills - Fluent in Kinyarwanda, English and/or French. Knowledge of all is an advantage.	1

**Note:**

- All Job applicants for the advertised job position must fill and submit an electronic job application form using online E- recruitment process not later than 5 working days effective from the date of publication of this announcement.
- All job applicants must also scan and send his/her original national identity card curriculum vitae and a copy of his/her degree or its equivalent to the recruiting institution using E-recruitment process.
- Short listing of candidates will be carried out within a period of five (5) working days from the closing date of submission of applications.

Done at Kigali 07/01/2019

Imena MUNYAMPENDA  
Director General

