



RWANDA TRANSPORT DEVELOPMENT AGENCY

P.O Box 6674

African Union Boulevard

Email: info@rtda.gov.rw

KIGALI

INVITATION FOR EXPRESSION OF INTEREST (EOI)

FOR CONSULTANCY SERVICES

AGENCY : RWANDA TRANSPORT DEVELOPMENT AGENCY (RTDA)

FUNDING : ROAD MAINTENANCE FUND (RMF)

SUBJECT : REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTANTS FOR ROAD WORKS SUPERVISION

The Rwanda Transport Development Agency intends to use a portion of funds from the allocated budget in carrying out the Supervision services for Public Transport projects. The available funds will be used for payment of Supervision services to be acquired within the framework of the following projects:

1. Three years periodic maintenance of Crête Congo-Nil Ntendezi (31km) NR10;
2. Three years periodic maintenance of Muhanga - Ngororero - Mukamira (99 km) NR16;
3. Three years periodic maintenance of Kigali-Muhanga-Huye-Akanyaru paved road (157km) NR1;
4. Three years periodic maintenance works of Kicukiro-Nemba paved road (61km) NR5;
5. Three years periodic maintenance works of Kigali-Kayonza paved road (65km) NR4.

Each of the above projects shall be subject to separate Request for Proposal.

Interested consultants may obtain further information at the address below during office hours: 07:00- 17:00 local time.

The modes of acquisitions planned for consultancy services financed through these funds are indicated below:

Shortlisting of firms:

The expression of interest will be evaluated based on National Procurement Procedures, and each firm will need to submit the documents (soft copy (pdf) & hard copy); the soft copy will be sent one (1) day before the deadline to procurement@rtda.gov.rw. The hard copies shall also be submitted to the address below before the deadline indicated below. In case of contradiction between the soft copy and hard copy, the hard copy shall prevail.

A handwritten signature or mark at the bottom right corner of the page.

The short listing criteria will focus on:

- Profile of the Firm/Core business and company's establishment;
- Firm's eligibility documents (See Annex EoI-1, point VI);
- Proof of registration with RDB (Rwanda Development Board) and Rwanda Engineers Council;
- Experience of the firm (must be at least 7 years) in Supervision of construction and/or maintenance works of paved roads;
- Description of similar assignments;
- Summary of qualification and experience of key staff;
- Proof of affiliation to a certified body of Engineers for the legal representative of the firm and all engineers presented in the EoI;
- Annual turnover of the firm in the last 5 years in the form indicated in annex.

N.B: A firm with more than Four (4) ongoing contracts with RTDA will not be awarded another contract.

The interested consultants are requested to fill the form indicated under Annex EoI-1. Annex EoI can be downloaded from RTDA Website/Tender (www.rtda.gov.rw).

Candidates to be shortlisted:

On the basis of the expressions of interest received for each project, at least Three (3) consultancy firms will be shortlisted and provided with an RFP. If the number of eligible candidates meeting the selection criteria is less than the minimum number of three (3), RTDA may invite additional consultancy firms to express interest for the assignment.

A consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Consultant guidelines, and consultant may associate with another firm in the form of a joint venture or a sub-consultancy to enhance their qualifications during the technical proposal submission stage.

Firms shall clearly state the project for which they have expressed interest. Failure to state the projects will be cause for rejection of the expression of interest.

Firms interested are requested to send their Expression of Interests to the following addresses, not later than 06th November 2015 at 10:30AM (local time):

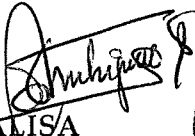
RWANDA TRANSPORT DEVELOPMENT AGENCY (RTDA)

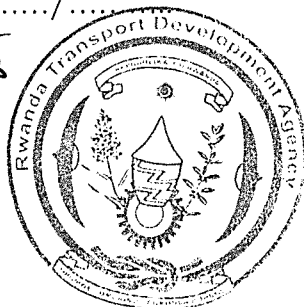
P.O Box 6674, Kigali-Rwanda

African Union Boulevard

E-mail: procurement@rtda.gov.rw

Done at Kigali, on/...../.....


Guy M. KALISA
Director General



REOI for road works supervision

Annex EoI-1

Expression of Interest (EoI) Form for Consultancy Services

- I. Letter of Association
- II. Similar Project Experiences in the last Seven Years (Supervision services of paved roads maintenance works)

Item No.	Project Name (A)	Name and address of client/ employer (B)	Name of country where the project was executed (B')	Type of service rendered by your firm (C)	Project duration (start & end date) (c')	Percentage completed to date (for ongoing projects) * (D)	Total N° of Professional staff involved in the project (E)	N° of Professional staff provided by your firm (if there's association) (E)	Form of Association (if any) **		
									JV	Sub consultant	Sole consultant
1											
2											
3											

- III. Firm's professional Personnel related to the service (indicate only permanent staffs)

Item No.	Staff's name	Profession	Education qualification	Total experience (Years)	Experience in similar assignments	Number of years with the firm

- IV. Annual Consultancy Services Turnover for the last five years

Year	2009	2010	2011	2012	2013
Amount (Rwf)					

REOI for road works supervision

V. Firms shall submit at least the following information regarding the company's establishment

Firm's Full Name	Physical Address (include e-mail and telephone)	Facilities owned by the firm of particular relevance to the project			Additional information
		Description	Type	Number (size)	
		Office Vehicles Material if any Computers Softwares Surveying equipment Etc.			

VI. Eligibility Requirement

- Trading License or Company Registration Certificate;
- Nationality of the firm;
- Rwanda Revenue Tax Clearance Certificate;
- Rwanda Social Security Board Clearance Certificate.

The firms interested are requested to send their Expression of Interest to the following addresses:

RWANDA TRANSPORT DEVELOPMENT AGENCY

P.O BOX 6674, Kigali-Rwanda

Former office of AOG

E-mail: procurement@rtda.gov.rw