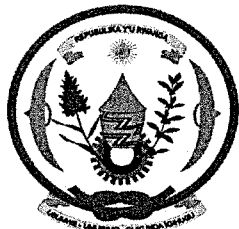


REPUBLIC OF RWANDA



RWANDA TRANSPORT DEVELOPMENT AGENCY

P.O Box 6674

African Union Boulevard

Email: [info@rtda.gov.rw](mailto:info@rtda.gov.rw)**KIGALI**Kigali, 30 OCT. 2015.....  
Ref N° 0086/Corp.../015

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICES.**

**AGENCY** : RWANDA TRANSPORT DEVELOPMENT AGENCY (RTDA)

**FUNDING** : GOVERNMENT OF RWANDA (GoR)/Ordinary Budget

**SUBJECT** : REQUEST FOR EXPRESSION OF INTEREST TO PROVIDE SERVICES FOR PRODUCTION OF DIFFERENT AUDIO VISUAL COMMUNICATION MATERIALS.

The Rwanda Transport Development Agency intends to use a portion of funds from the allocated budget for providing services for production of different audio visual communication materials divided in two lots:

- Lot I: To provide services for production of TV Show, Radio Show, Advertising Spot and documentary films,
- Lot II: To provide services for production of a RTDA Magazine.

Each of the above services shall require a separate shortlist and Request for Proposal. Interested consultants may obtain further information at the address below during office hours: 07:00- 17:00 local time. The modes of acquisitions planned for consultancy services financed through these funds are indicated below:

**Short listing of firms:**

The expression of interest will be evaluated based on National Procurement Procedures, and each firm will need to submit the documents (soft copy (pdf) & hard copy); the soft copy will be sent one (1) day before the deadline to [procurement@rtda.gov.rw](mailto:procurement@rtda.gov.rw). The hard copies shall also be submitted to the address below before the deadline indicated below. In case of contradiction between the soft copy and hard copy, the hard copy shall prevail.

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**The short listing criteria will focus on:**

- Profile of the Firm/Core business and company's establishment;
- Firm's eligibility documents;
- Proof of registration with RDB (Rwanda Development Board);
- Experience of the firm (must be at least 4 years) in the field;
- Description of similar assignments;
- Summary of qualification and experience of key staff.

The interested consultants are requested to fill the form indicated under **Annex EoI-1**. Annex EoI can be downloaded from RTDA Website/Tender ([www.rtda.gov.rw](http://www.rtda.gov.rw)).

**Candidates to be shortlisted:**

On the basis of the expressions of interest received for each lot, at least 3 and at most 6 consultancy firms will be shortlisted and provided with an RFP. If the number of eligible candidates meeting the selection criteria is less than the minimum number of three (3), RTDA may invite additional consultancy firms to express interest for the assignment. A consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Consultant guidelines, and consultant may associate with another firm in the form of a joint venture or a sub-consultancy to enhance their qualifications during the technical proposal submission stage.

Firms shall clearly state the project for which they have expressed interest. Failure to state the projects will be cause for rejection of the expression of interest. Firms interested are requested to send their Expression of Interests to the following addresses, not later than **16/November/2015** at 04:30PM (local time):

**RWANDA TRANSPORT DEVELOPMENT AGENCY (RTDA)**

P.O Box 6674, Kigali-Rwanda  
African Union Boulevard  
E-mail: [procurement@rtda.gov.rw](mailto:procurement@rtda.gov.rw)

Done at Kigali, on .....

Guy M. KALISA  
Director General

